

2019 Powder Springs Farmer's Market

Powdered by

The Book Worm Bookstore 4451 Marietta Street Powder Springs, Ga 30127

Info, application and Rules

This is a Thursday afternoon RAIN or SHINE Market.

Required Registration – All vendors, returning or new, must be registered and approved by the Market Manager. No vendors may set up or sell without registering, nor may anyone set up or sell outside the physical limits or scheduled dates of the market. Market Management reserves the right to deny a vendor's application, to prohibit anyone from selling at the market, or to prohibit any product from being sold at the market.

Licensing – All vendors must provide Market Management with copies of all relevant documents (liability insurance, organic certifications, Certified Naturally Grown, Candler's licenses, certified kitchen licenses, etc.) with their application, if asked for but does not need to be included with application. Copies are to be posted in vendor booths or have in your possession if asked for. Vendors must be aware of what licenses and certificates are required for their product.

Items to be sold – Vendors are only permitted to sell the items that were approved at the time of registration. Vendors wishing to add or change their registered products must submit a written request for approval at least one week prior to when they wish to sell it. Products may be denied entry and are up to management discretion. **No Reselling** – Buying products from another farmer, wholesaler, retail store, or other food operation, and then selling those products is not permitted at the market, unless you have cleared it with the Market Management. We will consider granting specific permission for a product that is not currently sold at the market by another vendor if the original producer applies separately.

Business Booth – New opportunity when space is available. Each week the market will have ONE business booth available to support a local small business of most any type, subject to type of business approval. You may submit an application with available dates and if there is availability, you may purchase a daily spot for \$15 for a 1 time spot of \$30 for a "month" pass which allows you to have a booth 4 days during the market season which. They cannot be consecutive dates but one per month, 4 of the 6 months during the season.

Smoking/Alcohol/Attire – Smoking and alcohol is strictly prohibited at the Farmers Market. All Market vendors must dress appropriately. Shirts and shoes are required to be worn at all times.

Noise – Vendors may not have any music or other loud sounds at their space. The only music will be Farmers Markets Management provides as entertainment.

Specific Vendor Rules

Compliance – Vendors and their employees are responsible for informing themselves about and complying with federal, state, and local health regulations and licensing requirements governing the production display, distribution, sampling, and sale of their products. Vendors providing samples of their products must comply with the rules governing market sanitation and health issues.

No Exclusive - Vendors shall not be guaranteed an "exclusive" to any food or product category, though Market Management reserves the right in its sole discretion to manage the balance of offerings at the market, and to limit the number of FARMERS MARKET Vendors (which may be one) in some product categories.

Vendor Identification – Each booth space must prominently display a sign clearly identifying the farm or business by name and the location of the farm or business. All descriptions of products must be accurate and truthful.

Generators – No generators are to be used by any vendors, unless they are self-contained. I.e. food trucks.

Electricity – All electrical equipment must be pre-approved by Market Management. Vendor's requiring electrical power will be responsible for providing their own outdoor extension cords. Market Management cannot guarantee electricity to its vendors and there is a \$10 fee for use of per application.

Product Pricing/Labeling/Weights & Measures – All items for sale must be clearly marked with their retail price. Prices may be posted on the product with an individual sign or posted as a list of prices on a large sign or board. All vendors shall clearly label products in accordance with all applicable local, state and federal rules and regulations. Weights and measures shall be in accordance with all applicable local, state and federal rules and regulations. Scales must be approved by Georgia Department of Agriculture (or subsequent authority governing scales) and shall bear current inspection stickers.

Children – Vendor's children are welcome at the Market, but may not be left unattended to walk around the Market or to wander around other vendor's spaces. Children under the age of 16 may not accept cash unless supervised by an adult.

Garbage – All vendors will carry out their own garbage and keep their spaces garbage free during market hours. Do not use The Book Worm Bookstore's cans, please.

Pets/Live Animals – No animals (other than service animals) shall be permitted in vendor stalls without prior permission from Market Management. Vendor Operations and Guidelines

Arrival – Vendors shall arrive at the market between 2:00 p.m. and 3:30 p.m. Thursday, or have informed the Market Manager by the Tuesday before, the market (770-605-7323 is fine for a text or call) that they will not attend. Vendors arriving after 3:30 p.m. will not be allowed vehicle access to unload booth contents. (This is due to traffic safety concerns, and there will be NO exceptions). Late arrivals may choose to carry tents, tables and produce into the market by hand. Late arrivals that choose not to set up their booth will be considered in violation of their agreement to sell and MAY be denied future access to the market, if this happens due to the availability of spots and the waitlist to be a part of the market. Location of entire market **MAY** change to a new location within a block once construction is complete of a new space. Proper signage will be put up in parking lot if this occurs.

Departure – Vendors must stay at the market until 8:00pm, EVEN IF they have sold out of their products. Vehicles, tents and displays may not be broken down until after 8:00 pm. Consolidation is permitted, in preparation for leaving, but tents/booths must remain up.

Vehicles – For the safety of customers and vendors, vendor vehicles must be removed from the market area by 3:45 p.m. and are not allowed in the market for take-down before 8:00 pm. Because of limited parking, vendor vehicles must be moved to a designated parking area immediately after unloading. Set up may occur only after the vehicle is removed from the market site.

Space Assignment – The Market Management assigns day stall spaces to vendors as they arrive at the market. Vendors with guaranteed stall reservations may occupy their space upon arrival. Spaces not occupied 30 minutes prior to opening of the market may be reassigned to another vendor. No vendor shall sublease, sell or permit anyone to use his or her space. Space assignment is the sole responsibility of the Market Manager.

Wait list and daily walk-ins – Walk-in vendors are permitted only at the discretion of the Market Manager. A fee of \$10 will be collected by the Market Manager for a one day permit. Prior to being considered by the Market Manager, a walk-in vendor must provide all required vendor documentation, application & proof of liability insurance, if needed.

Fees and Booth Requirements

Fees/No Shows – The daily vendor fee for the 2019 Season is \$10 per week, \$25 per month or \$75 per Season per space and must be paid in advance of set up for the season. All vendors are expected to be at every market unless arrangements made with management. If you cannot participate on a scheduled date, please notify Susan at 770-605-7323 by text or call before that date. Three (3) no-shows/no calls at market can cause termination of your participation in the market, even if you are called in, due to high wait list but you are welcome to call and see if a spot is available each Thursday, if we have room you are welcome to come. Fees may be paid in cash or by check. When paying by check, please make check The Book Worm Bookstore.

There are no spaces that vendors “own” and although every attempt will be made to keep you in a particular space weekly, the Market Manager has the sole responsibility of vendor placement. (Additional payment is due if additional space is needed, if available at the time. Please contact the Market Manager ahead of time to discuss availability and fees.)

Booth Requirements – Each space will be a standard car parking space and will accommodate an 8 x 8 tent (if needed). Due to the size of most tents (10 x 10), please know there may be some slight overages into your area if needed and we will work to make "tight space" arrangements when needed. No additional space will be available and all produce and products must be contained in that space and not encroach another vendor's space or in walking areas unless given permission by Market Manager or your vendor neighbor. Covering/protection from rain/sun is suggested but not required by all vendors. Canopies are permitted, and umbrellas may be permitted with Market Management approval. All canopy/covering should be secured with 40 pounds per leg for canopies and at least 50 pounds for an umbrella. This a suggestion, for your tent to not fly. Weights should be tethered with lines that do not cause a safety hazard. Vendors are responsible for keeping their space clean and presentable for all customers. We do NOT wish to call rain as an excuse to not attend but if the weather is a safety concern, we have the right to ask vendors to leave at any time.

Violations – If a Farmers Market vendor violates the market rules and regulations with respect to licensing, labeling, production practices, insurance, etc., or has not paid applicable fees as agreed upon, Market Management will either warn or suspend the vendor pending resolution of the violation or permanently eject the vendor from the market. Space violation, failure to be punctual or failure to show, or deviations from the agreed products, will generally result in a warning to take corrective action. It is the sole discretion of Market Management after multiple warnings, to suspend or permanently eject the vendor from the market.

Health Regulations – Farmers Market Vendors shall comply with the sanitary procedures as outlined by the jurisdiction in which the product is grown or produced as well as the county and State of Georgia. Any Farmers Market Vendor found selling contaminated food or produce, or violating applicable laws, rules or regulations, or otherwise selling at Powder Springs Farmer's Market without proper health precautions, shall be in violation of this agreement.

Inspections – Farmers Market Vendors shall fully cooperate with local or state government inspections requested during the market. Farmers Market Vendors further agree to assist and cooperate with market management for requested inspections at farms or other productions facilities. Failure to comply may result in suspension or ejection from the the market.

All Farmers Market Vendors shall operate as independent business entities and legal requirements for business licenses, sales tax, etc. shall be the sole obligation of each individual Farmers Market Vendor. All Farmers Market Vendors participating in the market shall be individually responsible to Licensee and the City for any loss, personal injury, death, and/or other damages (including property damage) that may occur as a result of the Farmers Market Vendor's negligence or that of its agents and employees, and all Farmers Market Vendors hereby agree to indemnify and save The Book Worm Bookstore and The City of Powder Springs, Georgia and Licensee and its representatives harmless from any loss, costs, damages and other expenses, including attorney's fees, suffered or incurred by The Book Worm Bookstore by reason of the Farmers Market Vendor's negligence or that

of its agents and employees; provided that the Vendors shall not be responsible nor required to indemnify The Book Worm Bookstore agents and employees.

Insurance - No insurance is provided by The Book Worm Bookstore or the City of Powder Springs to vendors in the market. Each Farmers Market Vendor must carry his/her/its own general liability.

I have carefully read and understand Powder Springs Farmers Markets Rules and Regulations, and will comply and provide all necessary documentation prior to my Participation in the Powder Springs Farmers Market.

Vendor Name (Print) _____

Signature Date _____

Signers email address _____

Signer's contact phone number /text number _____

Business name/ if applicable _____

Type of items sold _____

The Powder Springs Farmers Market is run by
The Book Worm Bookstore
Susan Smelser 770-605-7323 cell store 770-439-2029
4451 Marietta Street, Powder Springs, GA 30127
shopthebookwormpowdersprings@gmail.com

Payment of Space fee **MUST** be included in with application

Circle and add your payment

\$75 season (May- Oct)

\$25 monthly (select month)

\$10 daily (select date)

\$15 business booth spot

\$30 4 week package for businesses (lists available dates and we can let you know availability)

FREE Non Profit No charge but must list available dates and how often you wish to participate